

Minutes of the Executive Board of the Pullman Civic Organization – October 13, 2021

In Attendance: President Rachel Smith, Vice President John Lydon, Treasurer Debbie Newman, Secretary Wyatt Ollestad (also Beman), Zone Directors Tom McMahon, Harriette Watson, Lynne Collins, Susan Schoephoester, Margaret Kania; Cindy McMahon (HPF, House Tour); Claudia Flores (Membership), Beverly Ash-Larson (Vision); Lorraine Brochu

A quorum having been established, President Smith convened the meeting at 7:37PM.

September Executive Board Minutes were circulated in advance. No corrections, additions, or deletions needed.

Motion: To adopt the September Executive Board Minutes, posted and circulated in advance. M/S/P (DN/JL)

Treasurer reported an Opening balance of \$36,939.73 and a Closing balance of \$35,865.99 for the month of September, broken up as follows: Operating: \$21,011.46; Façade: \$9,808.20; Kirtchner: \$1,614.23; Savings: \$3,432.10. Report will be filed for audit. Further, the Treasurer reported an Opening balance of \$22,262.14 and a Closing balance of \$21,874.48 for the House Tour Fund.

Discussion was held regarding the PCO Operating Fund Budget for 2021-2022. There being no changes requested to the Budget as presented, it will be proposed to the General Membership for adoption next week.

Membership Committee reported 269 active members to date.

Beman Committee announced that Application and Guidelines for its Façade Reimbursement Program for 2022 will be available starting November 1 both online and in-person at 11307 St. Lawrence. The Committee also requested an allocation of \$200 from the Kirtchner Fund for payment for the pole on which the State Historic Marker is to be mounted.

Motion: To recommend to the General Membership the allocation of an additional \$200 from the Kirtchner Fund for the State Historic Marker pole. M/S/P (TMcM/LC)

Welcome Committee reported that 8 welcome bags have been delivered this month.

Discussion was held regarding the NPS's intent to have additional Pullman Flyers printed, and those Flyers' subsequent distribution.

Vision Committee presented its survey of action items for its recommendations of how the PCO might best proceed forward. Said survey will be presented to the General Membership at the November meeting. Further suggestion was made that an annual assessment of PCO goals-achieved, as well as a reconvening of the Vision Committee once every five years, be instituted, potentially via Bylaws amendment.

House Tour reported that this year's Tour was a success, and that feedback for how to further improve for next year is currently being gathered.

HPF reported (via Cindy McMahon) that Julian Jackson has been hired as the full-time Executive Director of the Foundation. The Foundation also noted that volunteers are always welcome for its shifts (11-3 weekdays; 10-4 weekends), and that requests for Exhibit Hall parking lot and facilities use for Trunk or Treat and Black History Month activities co-sponsorship have been entered.

Old Business:

- Open volunteer opportunities remain, in particular for Trunk or Treat and a Veterans Day Committee Chair

New Business:

- Debbie Newman has been appointed Flyer Ad Coordinator
- Susan Schoephoester has been appointed Hospitality Committee Chair
- President announced that the NPCA will be providing pizza for an upcoming General Membership meeting
- A public meeting regarding the proposed growing facility on 111th is forthcoming, with a location still to be determined
- The PCO Executive Board has once again agreed to sponsor a Trunk or Treat event, to take place on October 31, 4:00PM-7:00PM, in the parking lot of the Exhibit Hall
- Though still pending the volunteers needed to program it, the Veterans Day event is still tentatively scheduled, to take place November 11 at 11:00AM. Specific location TBD. Tom McMahon will handle the refreshments for the Florence Lowden Miller Historic Pullman Center
- Preliminary discussion was held regarding a possible US flag recycling event, to be held at a later date

Motion to adjourn at 9:28PM M/S/P (TMcM/DN)